INSTRUCTIONS

- 1. No proof or documentation of a member's financial situation is required. You are on the honor system when you self-identify you or your family as needing assistance.
- 2. You must register and be accepted at the activity you wish to attend.
- 3. You may only use the funds for the activity you designated on the application. The scholarship is not limited to registration fees. If you are not selected for the activity or are unable to attend, you must cancel your registration with the activity officials and notify the RMR FM at revest1@comcast.net. You must complete/graduate from the activity to be reimbursed.
- 4. You must briefly state why you should be awarded a scholarship for the activity you have chosen. Attach an additional page if necessary.
- 5. The wing commander must approve your application via Sertifi. Once approved the wing administrator will forward the approved application to the RMR FM at rvest1@comcast.net.
- 6. All members will be notified after the RMR Finance Committee determines the scholarship recipients(s).
- 7. Recipients may be required to submit proof of activity attendance/graduation.